



**Kenowa Hills Public Schools  
Education inspired.**

**BOARD OF EDUCATION  
Regular Meeting Preliminary Minutes  
Monday, October 14, 2019 at 7:00 pm  
Kenowa Hills Middle School  
3950 Hendershot NW, Grand Rapids MI**

**I. Routine Business**

- A. A regular meeting of the Board of Education was called to order at 7:00 pm at Kenowa Hills Middle School, 3950 Hendershot NW, Grand Rapids, MI.
- B. President Gustinis opened the meeting with a moment of silence.
- C. Members Present: Courtade (arrived at 7:19 p.m.), Gustinis, Hart, Storey, Szczepaniak, Truskoski; Superintendent Hopkins, Assistant Superintendent Burde and Director Gilchrist were also present. Member Rettig was absent.
- D. Motion by Member Storey supported by Member Truskoski to approve the agenda. Motion approved 5-0.

CALL TO ORDER

MOMENT OF  
SILENCE

ROLL CALL

APPROVE AGENDA

**II. Hearings and Correspondence**

- A. Correspondence - None.
- B. Recognition
  - 1. Superintendent Hopkins acknowledged the following contributions with appreciation:

CORRESPONDENCE

RECOGNITION

**School supplies to Alpine Elementary:**

- |                           |                              |
|---------------------------|------------------------------|
| Lori Greengard            | Dan and Peggy Reyers         |
| Dr. and Mrs. Ron Dozeman  | Kathy Williamson             |
| Sherri Lynne Noe          | Michael and Kathryn VanHaren |
| Barbara Huttenga          | James Heglund                |
| Barry and K. G. Andrus    | Fred and Diane Ellis         |
| Cheryl Collins            | Mary Huizenga                |
| Cathy Skripnik            | Mark and Terie Vickery       |
| David and Tammy Shymanski | Brian and Kris Nylaan        |
| David and Tammy Gaebel    | Jack and Ruthanne Snyder     |
| Gary and Annalise Grady   | Jeff and Wanda Ralledge      |
| Julie Kelner              | Curt and Margie Rowe         |
| Denny and Kelley Yunk     | Nabila Marsarweh             |
| Jennifer Miller           | David Devlin                 |
| Lori Andree               | Rob and Libby Stefanowski    |
| Kathy Lawyer              | Bill and Jill Brengle        |
| Jeffrey Baker             | Wendy Price                  |

**School supplies to Central Elementary:**

- Office Depot
- Orchard Hill Reformed Church

- C. Board Communication - Members reported on various events in which they participated over the past month.
- D. Community/Board Dialogue (Comments Specific to Board Agenda Items) - None.

*The purpose of this meeting is to conduct Board of Education business. There will typically be no attempt to comment or give answers at this meeting. Inquiries will be referred to the superintendent for response at a later time.*

BOE  
COMMUNICATION

COMMUNITY  
DIALOGUE

### III. Information Item

- A. Kenowa Hills Middle School Spotlight Report, Ms. Abby Wiseman
  - 1. Ms. Wiseman highlighted the increase in support for the social and emotional needs of students. She expressed her appreciation for the additional resources. The middle school discipline referrals have drastically dropped compared to last year.
  - 2. Ms. Wiseman introduced Ms. Armstrong, the new school child life specialist at the middle school. Ms. Armstrong shared what a day may look like for her and the services she will be providing our students.
  - 3. Ms. Wiseman and her team shared details about the new Connect class, which occurs daily in which all students attend. Students will have the same Connect teacher each year of middle school. Middle School teachers Katie Bush, Erica Kochaney and Susan Trotter provided an overview of this class. The primary goals include improving culture, building relationships and learning more about life skills through the curriculum of Habits of Mind. Students shared what the Connect class means to them.
  - 4. Mrs. White presented information a new elective class called Mindfulness. KHEF supported the original grant request for the training with Mindful Schools. Mrs. White delivers mini lessons one hour a day and will coach teachers in presenting this curriculum. Students shared how mindfulness has helped improve her life by teaching them how to manage stress, , calming techniques and anxiety when getting overwhelmed with school and other issues.

PRINCIPAL REPORT

- B. Student Representative Report, George Ramirez Madrigal
  - 1. George visited a few middle school classes this month. He reported observing the mindfulness lessons and how the students are learning to focus on their goals. He also learned about Global Warriors, which learns about challenges children face throughout the world and organizes fundraisers to support global education initiatives.

STUDENT REP  
REPORT

- C. Superintendent Report
  - 1. Safety and Security Update
    - A. Superintendent Hopkins reported evening practices and contests continue to be rescheduled to earlier start times in light of concerns associated with EEE. Sixth (6th) grade camp was reschedule. Mrs. Haines and Mrs. Plant worked very hard to facilitate the schedule change to help keep our students as safe as possible.
  - 2. Bond Construction Update
    - A. Construction at Central Elementary is ahead of schedule. Painting in most areas of the areas under construction has been completed and flooring will be installed soon. The kindergarten and 1st grade classrooms are scheduled to move into the newly renovated classrooms over winter break at which point their current classrooms will be renovated and will become the 2nd and 3rd grade classrooms.
  - 3. Count Day Enrollment
    - A. Our budget is based on an anticipated increase of 34 students and the estimated unaudited count shows us up 44 students.

SUPERINTENDENT  
REPORT

4. Facility Study Update

- A. The next facility study meeting is scheduled for Wednesday, October 23rd. Conversations have focused on the middle school needs and the Early Childhood Center updates. A pre-application meeting with the Department of Treasury is scheduled on December 18. A general recommendation will be brought before the board before this meeting. Formal action will be taken in January to proceed with an election.
- B. The scope of the proposed work will be determined based on the millage level that will be presented to the community on a May 2020 ballot proposal. The District is contracting the services of EPIC-MRA to poll registered voters in the community to determine the level of support for a bond proposal.

- D. Committee Reports - chairpersons read the minutes from the committee meetings (copy of minutes available upon request).
  - 1. Finance - Danielle Storey
  - 2. Curriculum/School Improvement - Tracey Hart
  - 3. Marketing - Stan Truskoski
  - 4. Policy - No meeting held this month

COMMITTEE  
REPORTS

IV. Action Items

- A. Motion by Member Truskoski supported by Member Storey to approve the consent agenda. Motion approved 6-0.
  - 1. September 16, 2019 Regular Meeting Minutes
  - 2. September 2019 General Fund expenditures of \$1,009,309.78 through and including checks #75032-75187 and payrolls of September 14 and 28 2019; September 2019 School Lunch Fund expenditures of \$23,732.61 through and including checks #10393-10406; Student Activity Check Register expenditures of \$10,960.85 through and including checks #12605 and 126024; September 2019 Building and Site Series II expenditures of \$2,555,588.24 through and including checks #15108-15126; and Capital Projects Fund expenditures of \$1,078.00 through and including check 75031.
- B. Motion by Member Truskoski supported by Member Storey to approve the 2019-20 Building and District School Improvement Plans as outlined in Report #19-062. Motion approved 6-0.
- C. Motion by Member Truskoski supported by Member Storey to approve the purchase of AV equipment for the Kenowa Hills Performing Arts Center from B & H Photo Video in the amount of \$3,205.71 using bond funds. Report #19-063. Motion approved 6-0.
- D. Motion by Member Truskoski supported by Member Storey to approve the purchase of lighting rigging equipment for the Kenowa Hills Performing Arts Center from BMI Supply in the amount of \$908.13 using bond funds. Report #19-064. Motion approved 6-0.
- E. Motion by Member Truskoski supported by Member Storey to approve the purchase of touch screen monitor for the soundboard equipment for the Kenowa Hills Performing Arts Center from Amazon in the amount of \$380.95 using bond funds. Report #19-065. Motion approved 6-0.

ACTION ITEMS

09/16/19 REGULAR  
MEETING MINUTES  
SEPTEMBER 2019  
CHECK REGISTRIES

Report #19-062  
SCHOOL  
IMPROVEMENT  
PLANS

PAC AV EQUIPMENT  
Report #19-063

PAC LIGHTING  
Report #19-064

PAC TOUCHSCREEN  
Report #19-065

V. Future Items for Consideration

- A. Public Comment - Nonagenda Items

*The purpose of this Board of Education meeting, which is held in public, is to conduct the business of the Board. Members of the audience who wish to make comments are asked to complete a form, located on the agenda table, and to identify themselves prior to speaking. Inquiries will be referred to the superintendent for response at a later time.*

PUBLIC COMMENT

B. Future Meetings

1. 11/04/19 6:00 pm Finance Committee
2. 11/04/19 7:00 pm Marketing Committee
3. 11/05/19 6:00 pm Curriculum & School Improvement Committee
4. 11/05/19 7:00 pm Policy Committee
5. 11/11/19 7:00 pm Board of Education Meeting, High School

C. Go-Around

**VI. Adjournment**

- A. Motion by Member Truskoski supported by Member Storey to adjourn the meeting at 8:35 p.m. Motion approved 6-0.

FUTURE MEETINGS

ADJOURNMENT

Respectfully submitted,

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Stanley Truskoski, Secretary